

## ***Services/Activities Inventory***

Department: Real Estate Valuation

List those services provided to the citizens by this department. Do not list routine tasks that support functions within the department; i.e., checking the mail.

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1. Appraise 43,806 parcels to determine fair market value and uniformity for Roanoke County.
2. Provide our citizens with the opportunity to meet with the appraisers as an informal appeal.
3. Deliver information to citizens, businesses, civic groups, professional organizations, and all Roanoke County Departments by utilizing a variety of methods.
4. Provide accurate information on assessments and building permit values to the Budget Department to assist in planning based on revenue projections.
5. Insure that the Board of Equalization is appointed, and that all citizens' appeals and concerns are reviewed in a timely manner.
6. Manage a Land Use Program that promotes continued agriculture practices, and the preservation of forested and agriculture lands within state and county guidelines.
7. To work with other Roanoke County Departments in a team approach, to insure the best possible services are given to the citizens of Roanoke County.
8. Insure that real estate data is accurate and current for public accessibility via the Internet, by phone, or by personal visits to the Real Estate Office.